Willsmere PS 326519P Fob / Remote ("Buzzer") Order Form

The electronic fob system records access. The persons to whom access devices are issued <u>are liable</u> for their use. Lost or stolen devices should be promptly reported to the Facility Manager.

1.	Your details			
Full n	name:			
Lot n	umber:			
Email:				
Mobile:				
You are the:		Owner		
		Leasing Manager <mark>a</mark>	ttach proof of current management authority and lease	
		Tenant attach proc	of of current residential tenancy agreement	
2.	Your order			
	Security fob	\$45.00 each	Quantity required:	
	Security remote	\$76.00 each	Quantity required:	
		Total cost: \$		
3.	Payment details			
		QUE	Made out to 326519P	
		CT DEPOSIT	Proof of payment must be attached	
	ACCOUNT NAME		Willsmere 326519P	
	ACCOUNT NUMBER		2179 73411	
	BSB		183 334	
	REFERENCE (fob/Lot number)		e.g. fob/123	
	Date payment completed			

Mail: Level 1, 178 City Road, Southbank, Victoria 3006

Email: <u>ocadmin@micm.com.au</u>

Upon receipt of the order form, payment and other applicable documentation, OC Management will approve and forward the order to the Facility Manager to prepare the device(s) ordered. The facility manager will then advise you when they are ready for collection. For any queries, please contact the Owners Corporation on 03 9697 8888, <u>ocadmin@micm.com.au</u>, or the Facility Manager on Ph: 0466 554 534, <u>facility.manager@willsmere.net</u>.

Office Use	
Received By:	Signature:
Fobs Issued:	Buzzers Issued:

Date: Date Dispatched: